



## Minutes- Brooksbank Elementary School PAC Meeting, January 8, 2014

Commence 7:07 PM

Attendees: 27

Welcome, round robin, introduction of new PAC executive members.

### **Chair Report:** Catherine

**Jingle Mingle update-** wonderful parent feedback, a great time enjoyed by all. The new wrapping station in the library ran much more smoothly than the previous set-up. Children were able to get through quicker and more efficiently with the time slots. This year's shop closed at 7:30.

A reminder that we will be accepting leftover wrapping supplies (gift bags, tags, tissue paper and tape) for next year.

A suggestion has been made to open the Jingle Shop to parents for the final half hour of the event. The price will be slightly increased and the parents can pay with cash instead of tickets.

All leftover items have been donated to the North Shore Women's Centre on East 2<sup>nd</sup> Street, North Vancouver.

The grade 7 greeting card fundraiser was a success and it is planned to keep them as a vendor next year, but eliminating the other craft vendors.

Ping pong tables (or use of ping pong nets for table top tennis) have been suggested as a possible activity for older students next year. Ping pong tables are kept in the office with Arlene and will need to be included in planning for the Jingle Mingle in 2014.

### **PAC Post Mortem:**

2012/2013 was an excellent year for fundraising. PAC funds were used in the purchasing of iPads and carts as well as much needed gym equipment.

### **Goals for 2013/2014:**

Continue to keep up parent participation and support with special events, continue the fundraising momentum to address the needs of the staff and student "wish list", and to continue to be a support to the parent and staff community alike by way of information from the PAC meetings, website and guest speakers.

The PAC website is currently being updated. The PAC Executive has new Gmail addresses, available on the Brooksbank website.

**Treasurer's Report:** Lisa Stirling

The 2013 Jingle Mingle raised \$4162.42

There is \$24,993.52 in the Regular Account, \$7,106.55 in the Gaming Account.

The 50/50 tickets sales reached \$79.00 while the Raffle baskets raised \$200.00

There is a consensus that there should be a record kept of year to year sales in each category/activity to track its success and progress, to determine which should be kept, and which should be eliminated.

A suggestion was made to consider putting aside half of the raffle baskets to be used during the parents night or perhaps removing the tickets sales entirely and allowing silent auction bidding instead.

**DPAC Report:** Dione Gillett

Dione gave a brief overview of the role as the DPAC Rep role (to serve as a liaison between the school and the District PAC and to provide information including curriculum, and district-wide changes). Next DPAC meeting is 22<sup>nd</sup> January.

**Vice Principals Report:** Mr. Spencer Kelly

January 17<sup>th</sup> is Curriculum Implementation Day. School is not in session.

“Triple Ball” volleyball is starting for the grade 6’s and 7’s. It involves the “3 ball” rule, which takes the focus off of serving and onto accurate and efficient passing.

Curling BC’s curling program starts at the school on January 21<sup>st</sup> for grades 2-7. Instruction time will be broken down into 9 blocks (time slots). Instructors are provided by Curling BC. This program has been funded with thanks to the Gaming fund.

**Principals Report:** Mrs. Arlene Martin

Ski/Snowboard Overview: there are currently 73 students registered. The start date for lessons is February 4<sup>th</sup>, for 4 consecutive Tuesdays. A request has been made for the PAC to help with the additional funds needed for the second rental bus.

Giants Read to Succeed: Game night is January 24<sup>th</sup>. There have been 150 ticket requests, and the office staff will accept orders until January 10<sup>th</sup>.

Winter Workshops: January 15<sup>th</sup>, 22<sup>nd</sup>, & 29<sup>th</sup>. These are multi age workshops that include Divisions 1-8, and focus on the theme of “Belonging”. Students are given “family homework” assignments to be completed at home with the help of relatives. Homework is due the date ahead of the Workshop date.



Severe weather reminders: Additional forms are available for volunteers who are able to help clear school pathways of snow and ice in the event of icy weather.

Discussion regarding staffing issues and the movement/placement of a few members of staff during the holidays as well as some that will occur at the beginning of the year. A general reminder has been given that staffing issues are not PAC designated issues. Parent/teacher communication is essential during this time and any questions parents have may be directly addressed to Mrs. Martin.

**Vice Chair Report:** Pat Link

There was an announcement of **the Lice 911** Speaker event, held in the school library on Monday, January 29<sup>th</sup> at 7 PM. RSVP's are due to PAC Vice Chair by Wednesday, January 22<sup>nd</sup>. This event is free to parents, funded by the PAC. An invitation will also be given to the parents of Top Drawer Daycare and Sunshine Preschool.

Bernadette Woit of the **NSEMO** (North Shore Emergency Management) will be at our next PAC meeting on February 5<sup>th</sup> to talk about emergency planning and preparedness. This too is free to parents who wish to join, funded by the PAC. More information can be found on their website at [www.NSEMO.org](http://www.NSEMO.org)

Mrs. Martin/Mr. Kelly's presentation on Belonging, originally suggested for an upcoming parent night, has been tabled for the time being.

The Brooksbank PAC can apply to the District (DPAC) for a list of speakers as well as additional funds to host qualified speakers at our school.

Other suggested speakers include Anita Roberts of "Safe Teen", which offers assertive training with separate workshops for both boys and girls, and Saleema Noon, which offers practical advice relating to sexuality, behaviour, social media, relationships/friendships and staying safe. She offers age appropriate workshops for each age category/level of understanding.

**Scholastic Book Fair-** This will be held from February 17-21. Books will be delivered on February 14<sup>th</sup>. Books and other items will be available for sale at lunchtime and after school, with an extra sale time on the Wednesday morning to cater to early birds and working parents. A percentage of the sales is returned to the school to purchase new books for the library. A suggestion has been offered to have a separate time slot available for the youngest students to make purchases.

**Upcoming/ongoing fundraisers:**

**Two Rivers Meats-** \$125.00 has been raised to date. Orders will be placed once per month and will be available for pick-up at the following PAC meetings. If there are not enough orders placed to warrant delivery, customers will be asked to pick up from the Two Rivers Meats location at 180 Donaghy Avenue, south of Marine Drive, behind the Thrifty Foods. \*Note, there is no storefront for purchases; all orders must be placed ahead of time.



**Purdy's Chocolates:** Last year's sales totalled \$313.00, up from \$118 the previous year. It is still to be determined as to whether or not to proceed with this fundraiser for this year. A final decision to be made soon.

**Spring Plant Sale: Lisa Stirling**

A Variety of hanging baskets, patio containers, fruit and vegetable plants and fresh herbs provided by DeVry Nurseries (the same company that supplies Disneyland). Orders will go out around April 7<sup>th</sup>. Last year's figures came in at approximately \$3000.00. All ordering is done online and must be paid for prior to plant pick-up on May 10<sup>th</sup>, time TBA.

There is an invitation for parents to come forward with ideas regarding new or potential fundraisers.

**School Planning Council:**

The role of the school planning council is to work with the administration and parents to plan for the school calendar and school plan/vision. This year's theme is "Belonging and Engagement". Training is in September. Comments and questions can be brought to the SPC for review. There is a discussion about possibly getting student's involvement.

One member of the Executive is required to be part of the council. Terrie Hendrickson has been replaced by Pat Link, by unanimous vote.

The PAC is going to be releasing a survey. There may be some questions from the SPC that will be included in this survey.

**Round Table:**

Lisa Stirling: Lisa Forrest has been removed as a signatory for the PAC account and has been replaced by Terrie H.

She would like to request a new adding machine in the amount of approximately \$35.00.

Nicole Cooke: Has wonderful plans to help Brooksbank celebrate Earth Day. She will be added to the February 5<sup>th</sup> agenda to discuss her ideas in further detail. Some ideas include a scavenger hunt, games, a video and chalk art.

Ruth Bach: Inquired about the status of the leaky roof. It is being repaired this week.

Tori Short: Sochi Olympics, inquiry about how much education time will be dedicated to celebrating and learning about the Olympic sports and our athletes.

**Adjourn: 8:48 PM**

Next PAC Meeting scheduled for Wednesday, February 5<sup>th</sup>, 2014