



## **Brooksbank Elementary School PAC Meeting Minutes – June 4, 2014**

Commence 7:03 PM Attendees: 21

**Chair Welcome:** Terrie Hendrickson and Catherine Stride

**Treasurers Report:** Lisa Stirling

In the regular account, we have \$29,520 and in Gaming we have \$100.26.

### **Budget for approval:**

The original budget was \$26,000. In the 2014/2015 school year, there will be no Parents Night event on school property, only the Halloween and Jingle Mingle Family events as the major source of our fundraising, along with Hot Lunch. There may be a smaller parents night held at another venue, simply for social purposes.

Lisa Stirling will send the 2013/2014 budget out via class reps.

Some items approved for purchase for 2014/2015 include self-regulation and resilience resources for children who require different learning tools. Examples of these include standing desks, hockey stools, fidget packs and noise-cancelling headphones. Mark Landry, a registered occupational therapist, helped to provide valuable input on the selection of these items.

Other approved items include in-class headsets, surround sound and sound field systems. There will be two kinds in use in the open area classrooms.

\$10,000 contingency term deposit cannot be touched.

Gaming grant submission allows \$20/per student enrolled. Deadline for application is June 30<sup>th</sup> 2014. These funds, once obtained, can be used towards very specific purposes such as guest speakers and materials, supplies and special events that benefit the school as a whole.

**Motion:** To the parents of Brooksbank and the Brooksbank PAC for the approval of the 2014/2015 Budget.

Motion Passed.



## **Principal's Report:**

It is announced that both Principal Arlene Martin and Vice-Principal Spencer Kelly will be staying at Brooksbank for the 2014/2015 school year.

School organization is a primary focus at the moment, with the school population growing and 2 additional divisions being added in the fall. Top Drawer (all-day) Daycare is now vacating the building, however their before and after school care is planned to continue within two classrooms.

The reclaimed classrooms will become the second of two open areas, offering 2 open classes and one closed classroom.

2014/2015 is slated to offer either 2 or 3 full kindergarten classrooms. Current enrolment for grades K-7 for September is 380 versus 302 in September of 2012.

The apple trees planted at the main entrance to the school (donated to us by Evergreen Nurseries) have been vandalized. 3 of the 6 trees have been uprooted and are unlikely to recover. Staff and volunteers have worked to replant and water them. Volunteers to help water them over the summer break would be greatly appreciated.

Outdoor School (Grades 2-3): Administration and staff are working together to find a solution to allow students in grades 2 and 3 to continue to attend Outdoor School in Brackendale next week, but are finding some difficulty with the strict 45 minute lockout rule. There are several different ideas on the table, however, the most likely solution will be to offer a one-day trip, heading up early and returning by 3:45 the same day.

Grade 2's entering Grade 3 will be offered the opportunity to attend the 3-day camp in 2015 as planned. Starting next year, only Grade 3's will be offered this program.

Track and Field went ahead on Tuesday as planned, despite the rotating strike action.

## **DPAC Report:** Chandra Junck

The DPAC held their AGM for approval of NVPAC policies and procedures and offered a list of grants available for application by individual schools. Grants can be used towards guest speakers. There is a limit to the number of grants a school can apply for at the start of the school year. After April 1<sup>st</sup>, a school may apply for the remainder of unclaimed grants on a first come, first serve basis. These grants also include a \$150 Guest Speaker Grant, which tends to be the most popular.

There was a parent survey sent out via email and was available from May 21<sup>st</sup>-31<sup>st</sup> 2014. There was a very low response this year, and the deadline has now been reached.

The BCCPAC AGM was May 31<sup>st</sup>.



**Parent Event Update:** Catherine Stride

It was a very successful and well-attended event this year. All members of the PAC, along with parent and teacher volunteers worked quickly to set-up and clean up afterwards.

There is a proposal to form a committee in the future to assist with the planning and running of the event, to ease the responsibilities on the part of the PAC Chair. Some great feedback and suggestions for things to improve on include the placement of the games and photo booth, so that they might be more central, and therefore more popular.

**PAC Directory:** Terrie Hendrickson

The PAC issued an email via class reps regarding changes to parent information. Parents need only respond if there are any changes to their current contact information. Paper forms were distributed to the new kindergarten parents at the orientation in May.

There will be a print version as well as a PDF version available to families this year.

**Back-to-Schoolapalooza Welcome Back Event:** Catherine Stride

This event will be held during the first week of school, on Thursday, September 4<sup>th</sup>. It will be a family picnic-style event, allowing families to bring their own meals, while the PAC provides a treat, as yet to be determined.

Games and activities, such as face-painting will be available for the kids. There will also be information tables for PAC information, volunteering, as well as community vendors.

**School Supplies:** Orders have been placed, with the majority done online. Delivery is set for June 21<sup>st</sup>, but other arrangements will be made should the BCTF strike continue.

**Round Table:**

Nicole- suggests that a crosswalk be provided on the north side of 13<sup>th</sup> Street at Hendry, as it is such a busy intersection for children walking to school. This matter will likely need to be addressed through the municipality.

School Calendar online needs updating. The Google calendar has been eliminated, but the professional days have not yet been updated.

**Adjourn:** 8:22 PM

Next PAC Meeting Wednesday, October 1<sup>st</sup> 2014