Brooksbank Elementary School PAC Meeting Minutes

February 3, 2016

Commence: 7:00

**CHAIR WELCOME: Pat Link**

* Introduction of the Members of Large

**TREASURER REPORT: Lisa Yahav**

* Totals of the fund raising events December 2015:
  + - * + $6,380 Jingle Mingle
        + $1,232 Card Project
        + $1,618 Purdy’s
        + $543 Notepads
* Totals of the fund raising events 2016
  + - * + Fun Lunch approximate $9,000
* PAC Accounts:
  + - * + Balance $19,800
        + Gaming Account $7,600
        + Term Deposit $10,000
        + $15,000 is budgeted for the school (has not been taken from the above accounts)

**ADMINISTRATOR REPORT: Rick Chan/Blair Martin**

* Rick introduced the new Vice Principal Blair Martin
* No Candy Valentine Days – not enough time for 2016 will review for 2017
* Update on the Skiing Program Mount Seymour – started February 2
  + - * + 102 Students attended
        + There was some concern regarding the buses Rick will follow up on these concerns
        + Mt Seymour and Rick will adjust the children groups into different skills levels
      * Report on Read to Succeed – Passports and the Giant’s tickets
      * Jump Rope
      * Scholastic Book Fair
      * Parent Teacher Interviews – one week prior to spring break
      * Traffic Survey
        + 35% response rate
        + The joint committee will be reviewing short/long term planning for safety
        + Joint Committee members Rick Chan, Laurina Anderson, Tara Cusanelli, Tori Short, Robin Tolbert
      * Discussion regarding reserved staff parking – a reminder to NOT park or drop off students in the reserved staff parking lot
      * Reminder to all concerning Brooksbank’s Code of Conduct

In order to establish and maintain a safe and pleasant learning environment, every person at Brooksbank, whether he or she is a child or an adult, is expected to speak and act, at all times, in accordance with the School’s Code of Conduct, and to demonstrate **COMPASSION IN**  **THOUGHTS, WORDS & ACTIONS**

**PURDY’S UPDATE**: Pat Link

* Easter Fund Raiser
* Flyers to be send home on February 12, 2016
* Order will be ready to pick up before Spring Break

**DPAC UPDATE:** Chandra Junck

* At the last DPAC Meeting there was a panel discussion regarding the new curriculum, understanding it and when it will be implemented and how it will be implemented into our culture. It was very well attended (60-70 people). There were speakers from the NV Teacher Association and also 2 teachers from Brooksbank.
* Website to review the minutes :[**http://northvanpac.weebly.com/nvpac-meetings1/curriculum-forum-january-27-2016**](http://northvanpac.weebly.com/nvpac-meetings1/curriculum-forum-january-27-2016)

**SCHOLASTIC BOOK FAIR UPDATE**: Catherine Stride

* February 15 to the 18th
* Flyers will be sent home around February 8th
* Required Volunteers 4 to 5 per shift
* Money raised goes back into the library

**ROUNDTABLE:**

* Emergency Supplies Fundraiser
  + - * + 15% will go back to our school
        + There will be a wish list for our school that the money raised will support
        + The Emergency Committee – will to through school box to review what is required
        + A 20’ container may be considered instead of the old wooden one
        + The Committee will create a 1 -3 year plan

**REGULAR MEETING ADJOURNED:** 7:30 pm

**GUEST SPEAKER:** Bernadette Woit from North Shore Emergency Management Office

Bernadette presented information on what is needed and how to respond to an emergency.

**NEXT PAC MEETING WEDNESDAY MARCH 2, 2016 AT 7:00**