

**Brooksbank Elementary PAC Meeting**  
**December 5<sup>th</sup> 7:30 pm via ZOOM**

➤ **Call to Order, Welcome – Kate Bingham**

*The Brookbank PAC would like to acknowledge that Brooksbank Elementary is situated upon the unceded traditional territory of the Skwxwú7mesh Nation and Tseil-Waututh Nation. We would like to thank the Coast Salish people for the opportunity to learn, share and grow on this traditional territory.*

➤ **Approval of October Minutes**

- Nicola & Colleen

➤ **Principals Report** – Spencer & Angela

- Last PAC Meeting for Spencer – handing the torch to Angela and Claire

➤ **Winter Concert**

- Email Mr. Barrie to help with volunteers
- Centennial theatre
- December 13 at 6:30
- Online ticket sales, not done through the school office

➤ **Jingle Walk - Planned by Cynthia Batista**

- Dec. 9 drop and Dec. 12 pick-up

➤ **Saleema Noon**

- December 6th parent information evening on Zoom
- December 7th & 8th student sessions

➤ **Volunteers**

- When a volunteer will not be under the direct supervision of a teacher or administrator and will have regular and ongoing involvement with students, a criminal record check Drivers, coaches, and those that are alone with students

➤ **Treasurer's Report** – Month to Date for November / YTD

- Budget update: individual teacher budget – adding all LST teachers
  - Please email questions to [bbpacchair@gmail.com](mailto:bbpacchair@gmail.com)

➤ **Committee Updates**

- BIPOC – Nicole Cook
  - DPAC / NVPAC – Nicole Cook
- Nicole will post updates of event on Facebook page
- <http://www.northvanpac.org/upcoming-events>

○ **Updates**

Plant Sale – thanks to everyone for purchasing, went smoothly, happy with products. We made **\$340**

School Spirit Wear – again thanks to everyone for ordering. Swag will be available for pick up the week of December 14<sup>th</sup>. We made **\$630**

Purdys – We made **\$1800**. Thanks to everyone for ordering and Dana for organizing. Pick up will be roughly Dec. 14<sup>th</sup>

**JINGLE MINGLE – We are still looking for people to fill volunteer slots, particularly for Set up from 2-4 pm, The Christmas Tree Pull, the Jingle Café, and quite a few stations from 7:30 – 8:00 pm SEE BELOW FOR SIGN UPS!!!**

**Bring in baked goods, cakes and wine** any time on Wednesday December 7<sup>th</sup> – leave them on the tables in the gym.

**What to Bring:** Cloth bags for your kids to shop, cookie tin or box for bake sale, water bottles, we recommend baby carriers for little ones (strollers are fine but it will be quite crowded)

**Pre Ordered Tickets** can be picked up at the Flagpole from a PAC Exec Monday and Tuesday 10 mins before and after school drop off and 10 mins before and after school pick up. Or if you can find Colleen or Kate Wednesday around the school. Unpicked up tickets will be left at the ticket sales table night of.

○ **New Business**

Elections for new committee members:

- Positions available – Secretary & Co-Chair (with Kate)
- Elected and voted that April will become Secretary and Alison will be Co-Vice Chair with Sarah
- **Co-Chair Position still available if anyone would like to learn the ropes for superstar Kate when she has to give up the position this time next year!**

Any other business?

- **Ongoing fundraisers:** well fed, cobs bread (give school name when purchasing and 5% goes back to brooksbank), **return it depot**, tru earth, all found on the PAC website: [www.brooksbankpac.weebly.com](http://www.brooksbankpac.weebly.com)
- **Ideas for Next Year...** Book Sale, Easter Purdys, Food Fundraisers (Samosas/Moms Pantry)? Valentines Bake Sale, Plant Sales
- **\$10 Boston Pizza Gift Card** / All PAC Meeting prizes have been donated!

**Next Meeting: Tuesday, January 10<sup>th</sup> 2022 at 7:30 pm**