

Brooksbank Elementary PAC Meeting

7pm February 5th 2020 | Brooksbank Library

- **Call to order, Welcome** (Tanya Henderson) – 7:05 p.m.
- **Introductions of new PAC executive board**
 - **Tanya Henderson and Lisa Whitfield (Co-chairs), Colleen Foy and Colleen Jesson (Vice Co-Chairs) Tammy Desor (Secretary), Carly Philip (Treasurer) and Theresa Duvall (DPac Rep)**
- **Goals for this year** (Lisa)
 - Increase attendance, come up with ways to get more parents to come to PAC meeting and how to volunteer. Change the days of the PAC meetings , to try and increase attendance with goal of new people coming.

Christine noted to make sure it doesn't conflict with Sutherland meetings.
Corinna noted to make sure that we give lots of notice as it's already in the school calendar.
- **Approval of agenda and adoption of minutes from December (there was no meeting in January)** (Tanya Henderson) – Approved (motion by Christine, second by Theresa)
- **Status of action items from last meeting** (Tanya)
 - None
- **Principals' Report** (Spencer Kelly/Angela Meule)
 - Lock down drill Jan 23, first one of the year. Well done by staff and students. Feb 19th at 11 next one for whole district.
 - Triple ball for grade 7 has started up.
 - Chess and Lego returning after spring break
 - Early morning movers in 2 weeks for grade 1's . Notices should have gone out today. Mornings for 3 weeks.
 - Conversations for 3 point basketball for after spring break. Hoping for k-4
 - Also trying to see with jujitsu group as well
 - School bought second step. Social emotional program. Building empathy k-7. Training going on now going all in starting in Sept. Some grades may have homework in sept. Year long program.
 - Thank you PAC for Jingle Mingle and gym sense.
 - Michael (Bortolotto?) will be coming to speak to the school . Overcoming boundaries, life challenges.
 - Thank you to Christine for coaching basketball.

- Question about basketball: are we tied to 3 point (Teresa) Not sure exactly what answer was, there was a lot of discussion, please see Spencer if clarification is needed.
- **Treasurer's Report** (Carly Philip)
 - Notables expenses - cut it to shorten version. Showed what came in/out for each account.
 - Question about Bluesberry expense - performance from last year they were late cashing cheque.
 - Fun lunch income came in
 - New process with Sandy to update teachers monthly about where they are with their expenses, how much they have left to spend, etc.
 - Question: (Pat) have we hounded admin re money they need to spend? Yes it has been discussed with Spencer.
- **Jingle Mingle Review** (Colleen Foy)
 - \$10184 for Jingle Mingle profit after expenses
 - Some changes needed for next year but was a real success.
 - Big thank you to everyone involved
 - Arts and crafts location was not good.
 - Coat check needed for next year possibly.
 - Area for older kids to chill have their own activities
 - Use of small in gym was hit or miss,
 - Long line ups at games (need more games)
 - Maybe next year ask balloon guys to limit what he's doing to it can go faster
 - Volunteering may be an issue if extra games added (Corinna)
 - Christine: where grade 10 helpers good? Yes, they were great
They get work experience hours, make a note for next year
 - Michelle: 4/5 adults asked for suggestion box... Tanya will add to newsletter
- **Fundraising Initiative** (Tanya)
 - March - Purdys' (Erika) before spring break, delivery when we get back. Early April.
 - April - Samosa. Fundraiser 20 for \$30, veggie are 20 for \$25. Order through much lunch Lisa; if anyone has questions, please let us know. Ie: food prep, etc.
30% profit. Michelle: ask about gluten free, Lisa will look into it.
 - May - Moja Coffee , 100% PAC fundraiser,
 - Moving forward the PAC fundraisers will be for the PAC not for other interests so that there isn't any confusion. IE: if grade 7 want a fundraiser, it will be done through the grade 7 parents and teacher not via pac.

- Boston Pizza on Esplanade - still supposed to be on but Theresa went and they didn't know anything about it. Lisa: they need to print a second receipt and give to manager (?) we will look into it.
- Cobs Brad - Ongoing fundraiser.
- Lisa - has reached out to Menchies.
- We are open to suggestions for new ideas.

- **Parent Night** (Lisa)

- May 22nd or 29th- idea is speakeasy. Reaching out to north van brewing, hoping for dj and dancing, food truck, silent auction. All benefiting library make over
We are going to simplify the silent auction , get 50-75 items, easier items to ask for and get. We are hoping beer will be biggest fundraiser. Will have mocktail stations too for non drinkers.

Question: how much money did the auction raises last year? Total was 15,500 not sure exactly how much silent auction made . Question whether we need to make so much this year. Having the cause (for the library) may encourage more people to donate

- **Library Make Over Presentation** (Sarah Dolan)

- Presentation of Library Future Plans
5 year hopes for the space, spent twice a week all summer cleaning library out, lots of outdated/broken/inappropriate books. Cleaned out a lot. Hopes are to put some life back into it. Ideally phase one : cozy reading areas, comfy seating. Wants library to become heart of school, encourage more reading.

Phase 2 - Maker spaces. Possible Lego wall. Putting learning into practice with hands. Take learning and build.
iPads for kids to search for books, place holds, etc.

Firstly, carpet to sit on, flip up desks/turns into whiteboard (only needs 1/2) , need more shelving.

How much? Carpet 1000-1500. Everything is going to be 20-30K . Flip desks are about 700 each. Furniture alone 15-20K Needs to be high quality to last.

Chandra: motion to make upcoming parent go towards library, providing we have enough to cover all the other expenses. Michelle Mullie seconds.

Corinna: do we have enough money we have already promised?

Tanya and Lisa: we should be ok but we will double check

Tanya: We will check funds and see if we can give Sarah Money now. Bring that for new business for next month.

Lisa; Motion forward to put deposit down for DJ and Food truck for parent night - total \$1000

Theresa first, Mullie second

- **Committee Updates**

- Family of Schools - Pat Link
Cheque to give from Harvest Festival , will drop in pac box
Parent night - waiting to see where it will be now that two Lions.
Each school requested to donate 5 items to silent auction, maybe add to pac newsletter.

DPAC - Theresa Duvall

Feb 19th NVan Pac LGTBQ awareness 7pm

Carson Graham Pac screenagers night feb 11 7-9pm , have to register to go

- **New Business (Tanya)**

- Valentines Bake Sale - in library, not a fundraiser, just a fun thing to do.
Tanya asked if anyone has objection, no one objected. Treats will be \$1 at lunch.
Tammy doing dairy and gluten free.

Staff Lunch - tentative April 24th.

Michelle: Sutherland PAC last night found out that a guy there has been talking to school board , talking to trustees, Sutherland planning to redo track, will cost 800K. Michelle thinks all schools on the north shore should give what they can. Tell district that it's important. There is no track currently only Windsor but it's not even full size. Have it in our mind to donate something (2k?) All PACs on the NS should donating and talking about this. Now is the time to do it. Please tell everyone you know.

Pat - Girls with Grit - Carly and I will email and contact them

- **Adjourned** at 8:31 pm

Meeting Notes By: Tammy Desor, PAC Secretary