**Brooksbank Elementary PAC Meeting**

**7p.m., October 9, 2019 | Brooksbank Library**

1. **Call to order, Welcome**(Corinna Bork) – 7:03 p.m.
2. **Approval of agenda and adoption of minutes**(Corinna Bork) – Approved

* Question as to whether or not the June minutes were posted on the PAC website and it was confirmed that they were

1. **Status of action items from last meeting** (Corinna Bork)

* No action items

1. **Treasurer’s Report**(Carly Philip and Tammy Desor)

* $8,000 in gaming grant funds have been deposited
* Fun Lunch money from September is now deposited
* Some teachers’ expenses have come in. Treasurers will send monthly reports to staff so they know how much is left in their accounts

1. **Principals’ Report**(Spencer Kelly/Glenda Robertson)

* Welcome to the remodeled library!
* Sarah has some ideas to innovate the space over the next few years.

Terry Fox Run

* Thank you for volunteering and the donations

Student/Family/Teacher Conferences

* Elementary schools in the Sutherland Family of Schools
* Reporting in the first-term Fall Reporting period is a 3-way conference between the student, teacher and family
* Information session at Sutherland on Thursday, October 17th at 7 pm in the library
* Two days of dismissal at 12:10 pm on Tuesday, November 19th and Thursday, November 21st
* Sorry to Fun Lunch for the change

Natural Learning Space

* Well used at recess and lunch - all age groups!
* Already used by a couple of classes
* Augments the time spent at the Sutherland area

Extra - Curricular

* Cross Country is under way
* Basketball - FoS approach as has been done in the past - still being organized

Sleep & Children presentation

* For FoS, hosted at Sutherland
* Dr. Mark Lysyshyn
* Based on a survey done two years ago in the District

Brooksbank is a polling station on Monday, October 21st

Ski program

* Cost of buses is very high again this year, approximately $1000 per day per bus
* Can PAC money be used to augment the cost of the buses to make the program more affordable?
* Spencer will contact Seymour to see if there is space available for the ski program and confirm what the bus costs will be
* A vote will be held at the November 6 PAC meeting to determine whether or not funds will be used to partly pay for the buses

1. **Movie Night Recap** (Lisa Whitfield/Tanya Henderson)

* Successful event despite the rain
* Total cost was around $2650, ticket sales generated around $1300 in revenue
* Maybe next time hold the event in June so it’s warmer (but later sunset)

1. **Jingle Mingle planning**

* Looking for people to take on specific roles for the event such as raffle baskets, games, prizes, jingle shop
* Colleen Foy – will do set up/take down/decorating committee
* Tammy Desor – cake walk and will do part of baskets committee
* Allison Anderson – prizes
* Carly Philip – part of baskets committee

1. **Fundraising Initiatives**

* Ongoing fundraisers are Cobs Bread, Olivers Labels, Spud (new). A percentage of sales goes to Brooksbank
* October 14 Brooksbank Spirit wear sale ends (extended until October 17)
* New fundraisers are Two Rivers Meats and Moja Coffee. Both are run for a specific timeframe and will be run after spirit wear is over. Two Rivers maybe to be run in the Spring for BBQ season.
* Lynn Valley Lions – May be able to support in fundraising opportunities such as offering BBQ and bouncy castles for events
* Parking Spot – auction live at the Jingle Mingle to get more money for it

1. **Committee Updates**

**Natural Play and Learning Space** (Allison Anderson) –

* Final stages of learning space are in progress
* A retaining wall will be built on the slope facing the field and this is will be sprayed with hydro seed grass
* 9 stepping stones will be added to the slope
* We are selling engraved stepping stones to create a legacy for families for $250 each (3 families per stone)

**DPAC (Theresa Duvall)**

* New North Van group being created for parenting and inclusion
* Contact [inclusion@northvanpac.org](mailto:inclusion@northvanpac.org) to find out more
* Family of school grants for $500 available. Can be used for an event benefiting the whole FoS
* Can we offer a babysitting course on the next prod day and include Fos?
* RBC grants for $1000 available to help with school events. We did use this grant for the dance but have no record of the money being paid.

1. **November Elections and AGM**

* Next meeting November 6 are elections and AGM.
* The PAC cannot run without a Chair, Vice Chair, Treasurer and Secretary. These positions will all need to be filled and can be shared.

1. **New Business**

* Class reps –Class rep still needed for Divisions 3
* Directory – we are still short approximately 50 children’s contact info. Go through the class reps to see if they can add more names to the lists.
* Girls With Grit – There is some interest in running this program at the school. Colleen Jesson will look into it.

1. **Adjourned** at 8:20 pm

**Meeting Notes By:** Allison Anderson, Vice Chair