**Brooksbank Elementary PAC Meeting**

**7p.m., June 5, 2019 | Brooksbank Library**

1. **Call to order, Welcome**(Corinna Bork) – 7:04 p.m.
2. **Approval of agenda and adoption of minutes**(Corinna Bork) – Approved
3. **Status of action items from last meeting** (Corinna Bork)
   * Will receive $1000 RBC grant from the school dance for inviting employee volunteers to Family School Dance
4. **Treasurer’s Report**(Carly Philip)
   * Next year teachers will receive updates and reminders of their budgets through the year.
   * In the next few weeks the government gaming grant as well as the PST application will be completed.
5. **Principals’ Report**(Spencer Kelly/Glenda Robertson)
   * Supplies: An email will be sent out to parents with a link for online ordering for Grade 4-7
   * Student Self-Assessment: This past month students completed a self-assessment. Students described themselves in relation to the core competencies. Students describe who they are as learners, document their progress, and share their accomplishments. The assessments will be uploaded to their Scholantis portfolio. The school will send parents/guardians information about accessing their child’s self-assessment portfolio. Families are encouraged to review the self-assessment with their child, focusing on their accomplishments and future goals.
   * Track and Field: 96 kids participated overall with 49 qualifying for the District meet at Swangard. Thank you to all the coaches and sponsors that made the season possible.
   * Ice Cream Social – June 6 at 6pm, a thank you to all the families for everything you do in and out of the school.
   * Staffing and student placement is in process. 3 teaching retirements this year. Estimated student enrollment for next year is 412.
6. **Committee Updates** 
   * Natural Play and Learning Space (Allison Anderson) – Contract for the learning space has been approved by the school district. The contract is between the school district and Habitat. Allison is in the process of writing grants, due July. Anyone interested in assisting Allison please contact the PAC chair or Allison directly.
   * Family of Schools (Catherine Stride) –Pat Link will step in as the new representative in September.
   * DPAC (Theresa Duvall) – Theresa will be a DPAC member at large next year.
     + DPAC had a speaker night with the topic of the new curriculum, Spencer Kelly to look into having a speaker for the parents, as a family of schools event.
     + There are also grants available to possibly fund a speaker or a non-fundraising event through DPAC.
     + NVPAC is looking to form a subcommittee for inclusion. If interested please contact Theresa Duvall or the NVPAC.
7. **Movie Night and Schoolapalooza** (Lisa Whitfield/Tanya Henderson)

* Friday September 20th. How to distributed tickets is to be decided. Possibly some early online tickets sales as well as tickets sold at the event. Tickets to be $5 per person.
* Do Good Committee will have a table
* Grade 7’s will organize and sell concession (Michelle Mullie)
* School swag table as a display and instructions on online ordering.
* An extra $250 will be added to the 2019/2020 budget for possible costs and supplies.
* A lighter version of Schoolapalooza will happen before the movie with a possible scavenger hunt and a magician. If interested in helping please contact the PAC Chair.

1. **2019/2020 Budget** (Corinna Bork)
   * Budget was presented and discussed. Some noted changes from last year included an increase for music for ukuleles, P.E. supplies (includes recess equipment), technology budget of $5000, student directory will be distributed in digital format only.
   * **2019/2020 budget approval.** First; Theresa Duvall. Second; Karen Tsang. Motion passed.
2. **2019/2020 Meeting dates:**
   * October 9
   * November 6
   * December 4
   * February 5
   * March 11
   * April 8
   * May 6
   * June 10
3. **New Business**
   * Sandip Dulay would like a review the bylaws for the PAC in regards to future voting on large budget items. Corinna suggested he write up the proposed change so that it can be shared with parents prior to the November AGM (written notice is required no less than 14 days before the meeting). The members may, by a majority of not less than 75% of the votes cast amend the Councils constitution and bylaws.
   * Karen Beattie and family will be leaving the school next year. Karen was instrumental on many Brooksbank activities. Many thanks for your help and to Cindy Upson to assist with accounting, and Jackie Lamont with Fun Lunch.
   * A very special thank you to Catherine Stride, Shelley Beddow and Karen Beattie for the years of work, fundraising and overall help and support they provided to the school over the years.
4. **Adjourned** at 8:35 pm

**Meeting Notes By:** Leanne Aveling, PAC Secretary