

Brooksbank Elementary PAC Meeting

7 p.m., April 10, 2019 | Brooksbank Library

1. **Call to order, Welcome** (Corinna Bork) – 7:04 p.m.
2. **Approval of agenda and adoption of minutes** (Corinna Bork) – Approved
3. **Status of action items from last meeting** (Corinna Bork)
 - Meat fundraiser – Tammy Desor continues to follow up with Two Rivers
4. **Treasurer's Report** (Tammy Desor)
 - \$563 in interest from \$40,000 term deposit was received
 - Majority of Fun Lunch revenue for school year has been received. Total revenue is \$11,000 more than budgeted.
 - Teachers are reminded to spend their budget asap.
 - \$3,000 technology budget has not been spent to date as school might receive technology funding from the District and is holding off on spending. School administration has asked to put \$3000 in next year's budget in case funding doesn't come through. Technology budget is for updating and fixing iPads.
5. **Principals' Report** (Glenda Robertson)
 - **Track and Field** – schedule and forms came home with the students. Forms are required to be completed to participate. Eliminations May 15 (track), May 21 (field). New pinnies from Get Bold have come in, including small sizes. Plan to order a new banner.
 - **2019/2020 School calendar** is in process
 - **Grade 4/7 Satisfaction Survey** has been sent out by email. Due April 15. Please complete, Brooksbank uses the information gathered to make improvements.
 - **Family Photography** - Anita from Mark Your Moments Photography. Date to be pushed later in the year from mid April. \$30 per session, including 1 edited image.
 - Bike to School Week – May 27-31
 - Sports Day May 31
6. **Events**
 - a. **Family Dance** – May 24th 6:30-8:30 at the Brooksbank gym, DJ and custodian is booked. Whether to have some concession was discussed
 - b. **Movie Night/Schoolapalooza (Lisa Whitfield/Tanya Henderson)** – Budget for the cost of the movie company, Fresh Air Cinema approved, \$2600 total (\$1170, 45% deposit required). First, Michelle Mullie. Second, Corinna Bork. Movie Night committee meeting will be in May.

7. Committee Updates

- a. **Natural Play and Learning Space (Allison Anderson)** – Habitat Systems is working on presentation boards to be displayed at the school and will be at the next PAC meeting to present the project. **Final vote to proceed will be held at the next PAC meeting.**
- b. **Family of Schools (Catherine Stride)**
 - Family of Schools Parent Mingle was held on March 1st, Brooksbank PAC received \$933 from the fundraiser.
 - 44 dresses accepting donations for Grade 7 graduation clothing and accessories until April 28th.
- c. **Reading Awareness Week (Catherine Stride)** – May 14-17. May 15 will include an author visit. May 14, 15 a second hand book sale will be held.
- d. **DPAC (Theresa Duvall)**
 - Free parent event, *Why Every Parent Needs LGBTQ+ Awareness*, April 24 at 7pm (2121 Lonsdale, 5th floor).
 - Next DPAC is the annual general meeting, May 29. They are looking for members at large. Commitment includes one meeting a month and signing up for 1 committee group. Questions can be referred to Theresa Duvall.

8. 2019/2020 Budget

- A draft of the school fees is being worked on. Will be published on the school website.
- An initial budget discussion has begun, draft budget will be published in May.

9. Upcoming Fundraisers

- a. **Moja Coffe Sale** – Coffee vouchers will be on sale on Munchalunch from April 17-23
- b. **Grade 7 Fundraisers** - Clothing drive ends Monday April 15. Plant sale is upcoming, delivery date to be determined (before Mothers Day). Hanging baskets and planters.

10. **New Business:** None

11. **Next Meeting:** 7 pm, Wednesday, May 1th 2019

12. **Adjourned** at 8:35 pm

Meeting Notes By: Leanne Aveling, PAC Secretary