

# Brooksbank Elementary PAC Meeting

7 p.m., January 9, 2018 | Brooksbank Library

1. **Call to order, Welcome** (Corinna Bork) – 7:03 p.m.
2. **Approval of agenda and adoption of minutes** (Corinna Bork) – Approved
3. **Status of action items from last meeting** (Corinna Bork)
  - **PAC Website Refresh:** Please refer to #8
  - **Student Experiences:** Request for ideas for student experiences at Brooksbank will be added to the Brooksbank and PAC newsletters. Ideas to be submitted to Spencer Kelly.
4. **Treasurer's Report** (Corinna Bork)
  - Purdy's and GetBold clothing fundraisers surpassed expectations
  - Tennis program was \$252 over budget due to not accounting for taxes. Approval for increase in the tennis budget by \$252 (first, Corinna Bork, second, Michelle Mullie)
5. **Principals' Report** (Spencer Kelly & Glenda Robertson)

## Tennis

- Tennis program in underway until January 22<sup>nd</sup>, thank you to the PAC for funding the program

## School playground spider web netting

- Installation expected Tuesday Jan 15<sup>th</sup>

## School Experiences

- 3 performances scheduled for the school
  - Kierah (fiddler) - February 4<sup>th</sup> 1:30pm
  - Axis Theatre Company - February 26<sup>th</sup> 1:15pm
  - Khac Chi Bamboo Music - March 15 9am
- Thank you PAC for your sponsorship of these events

## Sensory Walk

- Designed by Mrs. Spofforth and Mrs. Munro located in the hall beside the office
- Its already in use and designed to provide activities the students can do to get a movement break

## Primary Concert

- Thank you for the support for both performances
- Experimented with an earlier start time
- Raised nearly \$200 in donations for the Harvest Project

### **Grade 7 transition**

- Begins on February 1
- Information being sent home to families this week

### **Lockdown Drill**

- January 24<sup>th</sup>, morning
- Age appropriate teaching around how and why
- First of two this year

### **Saleema Noon**

- Sexual health educator
- Parent evening on January 30
- Student sessions January 31 and February 1
- Reminders will be sent home
- Recommend booking now for 2 years hence

### **Volleyball**

- Short 5-6 week season ending before spring break for Grade 6, 7's

### **Track and field**

- Grade 4, 5's will be given an introduction to the different events
- Schedule will be posted
- \$500 was previously voted and allocated to getting more track and field shirts (especially small sizes). Michelle Mullie and Spencer Kelly to follow up

## **6. Jingle Mingle Recap (Michelle Mullie)**

- \$8692 raised at the event, above projections
- Baskets (approx. \$3900) and jingle shop (\$2500) raised the most
- The top three activities in terms of fundraising were the cake walk (\$1400), plinko (\$550) and the wheel (\$440)
- Notable successes; having a coordinator for set up and clean up was completed in record time (many parents stayed to help and it was appreciated)
- Next year: more candy canes and plan for cleaning the floor of the eating area.

## **7. Fun Lunch Update (Karen Beattie and Julie Tymchuk)**

- Goal: to provide a full menu with variety of choices that are healthier and fit various dietary restrictions
- Roles and processes of the Fun Lunch coordinators were reviewed
- 300 students at Brooksbank order, since 2016 there has been an increase in the number of orders and the size of orders
- Recent changes include having two vendors per week to allow for variety and having a milk delivery and the procurement of a fridge to store the milk
- Any questions in regards to fun lunch, including having the lunch saved for pickup when the student is sick can be directed to **brooksbankfunlunch@gmail.com**
- Parents are reminded to please always pack utensils.

#### 8. **Brooksbank PAC Website** (All)

- Corinna to ask for parent volunteers with website experience. Request sent out but no volunteers. **Remains an action item**
- Benefits of PAC website revamp include that fundraisers can be added (instead of using the munch-a-lunch platform) and additional information related to PAC can be added.
- Additional vacant PAC positions that still need to be filled include:
  - Family of Schools Representative
  - Jingle Mingle Committee
  - Website Coordinator
  - Student Directory

#### 9. **Upcoming Fundraisers** (All)

- Upcoming fundraising: Plant sale (delivery the weekend before Mothers' Day), Purdy's (in time for Easter), Swag (spring)
- Possible fundraising ideas proposed: SPUD fundraising (similar to COBS), pasta sale (picnicology), kids art (createdbykids.ca), cash 4 clothes

#### 10. **New Business**

- **Sports Day** (May 31<sup>st</sup>) – proposed that PAC allocates \$500 for headbands for the students (Michelle Mullie). Approved (first, Pat Link; second Chandra Junck)

11. **Next Meeting:** 7 pm, Wednesday, February 6, 2019

12. **Adjourned** at 8:20 pm

**Meeting Notes By:** Leanne Aveling, PAC Secretary