

Brooksbank Elementary PAC Meeting

7 p.m., December 5, 2018 | Brooksbank Library

1. **Call to order, Welcome** (Corinna Bork) – 7:02 p.m.
 - Thank you to retiring PAC Executive (Ruth Bach, Rosalie Vlaar).
2. **Approval of agenda and adoption of minutes** (Corinna Bork) – Approved
3. **Status of action items from last meeting**
 - **School Trustee Invitation:** Kulvir Mann will join our February meeting.
 - **PAC Website Refresh:** Corinna to ask for parent volunteers with website experience. Request sent out but no volunteers. **Remains an action item.**
 - **Info on Bell Schedule:** Spencer to consult with teachers on information piece for parents. (complete, covered in report)
 - **Natural Playground:** Committee will meet and review responses in detail to determine next steps for designing, contracting and building. (complete, covered in report below)
4. **Treasurer's Report** (Ruth Bach)
 - Purdies Fundraiser \$1680 profit
 - Coffee Fundraiser - \$300 profit
 - Teaches' Expenses – rolling in. \$1000 of library funds have been spent
5. **Principals' Report** (Spencer Kelly & Glenda Robertson)
 - Grade 7 Basketball**
 - thanks to Ms. Monahan, Mr. Earland, and Ms. Steunenber for coaching
 - tournament format at Ridgeway with alternating weeks for girls and boys resulted in more playing time than usual
 - Foundation Skills Assessment (FSA)**
 - Grades 4 and 7 wrote assessments in October
 - District team marked the assessments
 - sent home with students on December 14th
 - includes print out of your child's performance compared to the grade level expectations
 - Primary Concert**
 - December 19th, 6 pm start
 - Website - information updates**
 - non-standard schedule information - action item from previous meeting – has been posted to the website and will be flagged in an upcoming school newsletter

- extended absences recommended activities - to address vacations during the school calendar – has also been posted to the website. Includes ideas on how parents can support learning while away as teachers will not provide.

After-School Offerings

- 3-point Basketball
 - most likely coming back in the Spring (after the March break) for K to 3
- North Van Rec Swim, state games on Fridays
 - tried Grades 5 to 7
 - no one signed up
 - will reevaluate and may try again after the break
 - observation that there is no physical activity offering for grade 4 students
 - feedback on programming and what is desirable and would be registered in is welcome

Compassion Road

- staff working on personal awareness and self-regulation
- Div. 3 highlighting the acts of students
- social-emotional learning is a focus for staff when working with students
- personal awareness and self-regulation a starting point - includes naming an emotion
- Safe Teen visited our Grade 7s on Monday - thanks for the PAC support - and it connects directly to the activities staff are doing with students

The replacement for the spider web netting should arrive shortly.

6. **School Spirit Wear** (Colleen Foy) – Website sales are closed for now. \$4780 in sales. \$1420 raised for the PAC. Delivery of items scheduled around December 15th.

7. Committee Updates

- **Natural Play and Learning Space** (Allison Anderson) – The committee met two weeks ago to review the survey results in detail along with staff feedback. List of next steps:
 - i. Research and hire landscape designer with playground experience who will look at the site and feedback.
 - ii. Creation of preliminary plan to bring back to PAC and teachers for input.
 - iii. Put the plan to the school district for approval.
 - iv. Arborist will look at trees in area to make sure it is safe.
 - v. Look into grant funding for the project
- **Jingle Mingle Update** – Need about 10 more cakes for cake walk. Baskets looking good. More volunteers needed for the early shift of the dinner (4:30 shift). This year crafts will be done by the Do Good Committee, who will set up in the ESL Room. Dinner will be in Dave Earland’s classroom to offer seating. Some of the activity sign-ups have been juggled between classes and emails will be coming out. **WE NEED LOTS OF PARENTS TO HELP CLEAN UP!** 😊

8. **Volunteer/PAC Members at Large (2019)** - The PAC relies heavily on who either take specific roles or act as members at large. The following roles have volunteers or need volunteers. Please contact

the PAC Chair if you feel you can help out in a specific role or as a general volunteer. **Action:** Corinna to reach out with quick description of vacant positions to send out via Class Reps.

- DPAC Representative – Theresa Duvall
- Fun Lunch - Julie Tymchuk and Karen Beattie
- Fun Lunch Coordinator – Tara Cusanelli
- Family of Schools Representative
- Jingle Mingle Committee
- Website Coordinator
- School Swag – Colleen Foy
- Student Directory
- Parent Night
- School Supplies – Pat Link
- Plant Sale – Michelle Mullie
- Members-at-Large – Lisa Whitfield, Sandip Dulay, Camille Reid,

9. New Business

- Experiences – Spencer is working on activities that the whole school can enjoy. Proposal to brainstorm with other parents– ideas: movie night, careers fairs, performances, etc. Please provide ideas to Spencer who will review with staff.
- Some issues around Grade 2 behavior and language. Is there a group that can come in and talk with these kids about language, bullying, etc. Glenda – conversations at home and in the school are important. An external group isn't always the solution.
- Peer activities – older kids with younger kids (e.g. buddy lunch with Grade 6's that help with Kindies) is appreciated. Younger kids love it. Suggestion that this is an opportunity to role-model appropriate behaviour. Spencer - this is directly linked to the social-emotional learning that the school is doing. Glenda – positive role-modeling is also happening outside at recess. **Action:** Spencer can share this info with parents so that they can work with kids along the same lines (weblink in newsletter).

10. **Next Meeting:** 7 pm, Wednesday, January 9, 2019

11. **Adjourned** at 8:07 pm

Meeting Notes By: Rose Vlaar, PAC Secretary